

A meeting of **HUNTINGDONSHIRE DISTRICT COUNCIL** will be held in the **CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **WEDNESDAY, 17 DECEMBER 2014** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

## A G E N D A

	<b>Time Allocation</b>
<b>PRAYER</b>	<b>2 minutes</b>
<p>Reverend Brian Atling, Rector of St Mary the Virgin, Houghton and Wyton will open the meeting with prayer.</p>	
<b>APOLOGIES</b>	<b>2 minutes</b>
<b>CHAIRMAN'S ANNOUNCEMENTS</b>	<b>10 minutes</b>
1. <b>MINUTES</b> (Pages 1 - 4)	<b>2 minutes</b>
<p>To approve as a correct record the Minutes of the meeting held on 29th October 2014.</p>	
2. <b>MEMBERS' INTERESTS</b>	<b>2 minutes</b>
<p>To receive from Members, declarations as to disclosable pecuniary or other interests in relation to any Agenda item. See Notes below.</p>	
3. <b>BY ELECTION - ST NEOTS, PRIORY PARK WARD</b>	<b>2 minutes</b>
<p>To report that Mr Ian Derek Gardener was elected to the Office of District Councillor for the St Neots, Priory Park Ward at a by election held on 27th November 2014.</p>	
4. <b>PLAN ON A PAGE</b>	<b>15 minutes</b>
<p>Presentation by the Executive Councillor Resources, Councillor J A Gray.</p>	
5. <b>EXECUTIVE COUNCILLOR PRESENTATIONS</b>	<b>50 minutes</b>
<p>(a) Councillor D B Dew, Executive Councillor Planning and Housing Strategy</p>	
<p>(b) Councillor D M Tysoe, Executive Councillor Operations and the Environment</p>	
<p><i>(Notes -</i></p>	
<i>Executive Councillor presentations</i>	<i>- 10 minutes each</i>
<i>Questions to each presenting Councillor</i>	<i>- 5 minutes each</i>
	<i>[10 minutes in total]</i>
<i>Period for questions to other Members of the Cabinet</i>	<i>- 20 minutes in total)</i>

**6. GREEN PAPER ITEM: CUSTOMER SERVICES STRATEGY - WHAT NEXT? 30 minutes**

*(Notes -  
Head of Customer Services presentation - 10 minutes  
Council discussion - 20 minutes)*

**7. REPORTS OF THE CABINET AND PANELS 20 minutes**

**FOR DECISION**

- (a) Cabinet (Pages 5 - 16)

Report of the meeting held on 11th December 2014 – to follow.

- (b) Corporate Governance Panel (Pages 17 - 44)

A copy of the Annual Governance Statement is enclosed with Members copies only.

**FOR INFORMATION**

- (c) Development Management Panel (Pages 45 - 46)

- (d) Employment Panel (Pages 47 - 52)

- (e) Licensing and Protection Panel (Pages 53 - 54)

- (f) Overview and Scrutiny Panel (Economic Well-Being) (Pages 55 - 62)

- (g) Overview and Scrutiny Panel (Environmental Well-Being) (Pages 63 - 66)

Report of the meeting held on 9th December 2014 – to follow

- (h) Overview and Scrutiny Panel (Social Well-Being) (Pages 67 - 74)

*(The Chairmen of the Cabinet and respective Panels to present their Reports and invite questions.)*

**8. REPRESENTATION OF POLITICAL GROUPS ON DISTRICT COUNCIL PANELS, ETC (Pages 75 - 80) 5 minutes**

To consider a report by the Corporate Team Manager on the representation of political groups on Panels, etc in accordance with Section 15 of the Local Government and Housing Act 1989 and the District Council's Constitution.

9. **VARIATION TO THE MEMBERSHIP OF COMMITTEES AND PANELS, ETC** 2 minutes

Group Leaders to report, if necessary.

Dated this 9th day of December 2014



Head of Paid Service

**Notes**

**1. Disclosable Pecuniary Interests**

- (1) *Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.*
- (2) *A Member has a disclosable pecuniary interest if it -*
  - (a) *relates to you, or*
  - (b) *is an interest of -*
    - (i) *your spouse or civil partner; or*
    - (ii) *a person with whom you are living as husband and wife; or*
    - (iii) *a person with whom you are living as if you were civil partners*

*and you are aware that the other person has the interest.*
- (3) *Disclosable pecuniary interests includes -*
  - (a) *any employment or profession carried out for profit or gain;*
  - (b) *any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);*
  - (c) *any current contracts with the Council;*
  - (d) *any beneficial interest in land/property within the Council's area;*
  - (e) *any licence for a month or longer to occupy land in the Council's area;*
  - (f) *any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or*
  - (g) *a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.*

**Non-Statutory Disclosable Interests**

- (4) *If a Member has a non-statutory disclosable interest then you are required to declare that interest, but may remain to discuss and vote providing you do not breach the overall Nolan principles.*
- (5) *A Member has a non-statutory disclosable interest where -*
  - (a) *a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or*
  - (b) *it relates to or is likely to affect a disclosable pecuniary interest, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association, or*
  - (c) *it relates to or is likely to affect any body –*

- (i) exercising functions of a public nature; or
- (ii) directed to charitable purposes; or
- (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a Member or in a position of control or management.

and that interest is not a disclosable pecuniary interest.

## **2. Filming, Photography and Recording at Council Meetings**

The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening at meetings. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and available via the following link [filming, photography and recording at council meetings.pdf](#) or on request from the Democratic Services Team. The Council understands that some members of the public attending its meetings may not wish to be filmed. The Chairman of the meeting will facilitate this preference by ensuring that any such request not to be recorded is respected.

Agenda and enclosures can be viewed on the District Council's website – [www.huntingdonshire.gov.uk](http://www.huntingdonshire.gov.uk) (under Councils and Democracy).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.

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Jeigu norite gauti šio dokumento išverstą kopiją arba atspausdintą stambiu šriftu, prašau kreiptis į mus telefonu 01480 388388 ir mes pasistengsime jums padėti.

***Jeśli chcieliby Państwo otrzymać tłumaczenie tego dokumentu, wersję dużym drukiem lub wersję audio, prosimy skontaktować się z nami pod numerem 01480 388388, a my postaramy się uwzględnić Państwa potrzeby.***

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